

Call to Order The meeting was called to order by Chairman Anne Ochs at 6:00 PM in the Board Room at the Educational Services Center with the following trustees also present: Ken Clouston, David Foreman, and Larry Steiger. Linda Bricker, Lisa Durgin, and Joseph Lawrence were absent.

Others participating in the meeting include: Dr. Alex Ayers, Superintendent; Mr. Kirby Eisenhauer, Deputy Superintendent; Mr. Dennis Holmes, Associate Superintendent for Instructional Support; Dr. Larry Reznicek, Human Resources Manager; Mr. Frank Stevens, Attorney; and Meldene Goehring, Secretary to the Board.

Also present: Cary Littlejohn, Tracy Peterson, Keith Chrans, Terry Quinn, Luke Danforth, Kip Farnum, Romelle Hoon, Steve Schofield, Ray Carlton, Marcene Carlton, Joseph Grange, Karia Schofield, Jake Jackson, Deb Welch, Bonnie Delaney, Scott Hungerford, Alicia L., Matt Hard, Melissa Hoppe, Timarie Javier, Terra Garrison, E. Garrison, Jim Sherman, Shirley Nyhaus, Laural Cox, Ben Decker, and Jerry Means.

Recognition of 9-11 One minute of silence was observed in recognition of 9-11.

Additions or Changes to the Agenda There were no changes to the agenda.

Celebrations Keith Chrans presented the 2020-2021 Transportation Employees of the Month: Janice Hauber, Scott Hungerford, Bonnie Delaney, Timarie Javier, Noreen Collins, Deb Welch, Jim Sherman, Dianna Flores, and Corey Reeves. Jim Sherman was honored as the 2020-2021 Transportation Employee of the Year.

Director of Special Programs Luke Danforth introduced Romelle Hoon who is the 2021-2022 Campbell County School District Educational Support Personnel Employee of the Year.

Thunder Basin High School principal Terry Quinn introduced Steve Schofield who is the 2021-2022 Campbell County School District Teacher of the Year.

CONSENT AGENDA A motion was made by David Foreman and seconded by Ken Clouston to approve all items on the Consent Agenda. The motion carried unanimously.

Minutes Minutes of the August 24, 2021 Board of Trustees regular and budget hearing meeting were approved.

Minutes of the August 24, 2021 Board of Trustees special dinner meeting were approved.

Human Resources Actions The following actions taken by the Human Resources Department were approved:

**EDUCATIONAL
SUPPORT
PERSONNEL**

<u>Resignations</u>	
Megan Aalbers	Bus Assistant/Transportation
Harry Averett	Bus Driver in Training/Transportation
Cynthia Berman	Substitute Bus Driver/Transportation
Tasha Buell	Summer Lawn Crew/Maintenance
Danielle Cruzen	Custodian/TBHS
Lois Hanson	Special Programs Education Asst./TBHS
Stephanie Hicks	Assistant Cook/Nutrition Services
Brianna Hooper	SPEA – High Needs/TBHS
Beverly Jones	Special Programs Education Asst./Cottonwood

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Frank Lynn	Substitute Bus Driver/Transportation
Shy-Ann Mills	Bus Driver/Transportation
Brooke Roberson	Summer Lawn Crew/Maintenance
Tyler Scheetz	Custodian/CCHS
Todor Simeonov	Summer Lawn Crew/Maintenance
Hannah Smithson	Summer Lawn Crew/Maintenance
Megan Soliz	Substitute Bus Driver/Transportation
Melissa Stephens	Substitute Bus Driver/Transportation
Jayden Vasquez	Summer Lawn Crew/WJSH
Jacob Welch	Summer Lawn Crew/Maintenance
Martin Woulfe	Substitute Bus Driver/Transportation

Terminations

Michelle Landgren	Bus Driver/Transportation
Jessica O'Donnell	Assistant Cook/Nutrition Services

New Hires-Regular

Betty Adams	Instructional Asst./Cottonwood
Stacy Berg	Special Programs Ed. Asst/Lakeview
Fabiola Brown	Bus Assistant/Transportation
Jacob Gallion	Safety Patrol/Transportation
Madison Gillespie	SPEA – ASD/Lakeview
Leslie Hoffman	Special Programs Ed. Asst./Paintbrush
Andrea Hoppes	Title I Asst./Rozet
Kirstie LaPlante	SPEA – High Needs/Sage Valley
Mya Lockwood	Instructional Asst/Stocktrail
Kailey Loeb	Bus Driver/Transportation
Keegan Meade	Special Programs Ed. Asst./Lakeview
Irma Mercado	Assistant Cook/Nutrition Services
Teresa Meza	Assistant Cook/Nutrition Services
Rebecca Olsen	Safety Patrol/Transportation
Jessica Platt	Special Programs Ed. Asst./Sage Valley
Heather Scott	SPEA – ASD/Lakeview
Brooke Springer	Instructional Asst./Pronghorn
Tammy Starrett	Bus Assistant/Transportation
Kerri Urbatsch-Black	Elementary Office Clerk/Pronghorn
Sabrianna VanDamme	Special Programs Ed. Asst./Prairie Wind

New Hires – Substitutes/Temporary

Patricia Hutchings	Bus Driver In Training/Transportation
Darlene Jones	Sanitizer/Sage Valley
Ashley Klein	Bus Driver in Training/Transportation
Julie Mayer	Sanitizer/Rozet
Rebecca Olsen	Sanitizer/Pronghorn
Kirstie Sloan	Bus Driver in Training/Transportation
Todor Simeonov	Sanitizer/Meadowlark
Brenda Soto Ortega	Sanitizer/Stocktrail
Jeffrey Thomas	Bus Driver in Training/Transportation
Penny Wallingford	Sanitizer/Hillcrest

Transfers

Amanda Balo	FROM: Bus Driver in Training/Transportation TO: Bus Driver/Transportation
Amanda DeBoer	FROM: Guidance Registrar/CCHS TO: Rural School Secretary/4J
Haley Merritt	FROM: Special Programs Ed. Asst./TBHS TO: SPEA – ED/TBHS
David Salgado	FROM: Bus Driver in Training/Transportation TO: Bus Driver/Transportation
Nicole Schrock	FROM: Special Programs Ed. Asst./TBHS TO: SPEA – ED/TBHS
Bobbi Thompson	FROM: Bus Driver in Training/Transportation TO: Bus Assistant/Transportation

Medical Leave of Absence

A medical leave of absence was approved for Employee “A” from September 16, 2021 through December 31, 2021.

CERTIFIED

New Hires-Regular

Samantha Knapp .375 Title I Interventionist/Cottonwood

New Hires-Substitutes/Temporaries

Jessica Clark	Substitute Teacher/All Schools
Ashley Eldridge	Substitute Teacher/All Schools
Gabriel Gonzalez	Substitute Teacher/All Schools
Tiffany Holm	Substitute Teacher/All Schools
Kacie McClure	Substitute Teacher/All Schools

Extra Duty Recommendations

Grant Senef Events Co-Coordinator/Twin Spruce

Warrants

The following warrants were ratified and approved:

Payroll Warrants	229769 - 229820
Combined Fund Warrants	383995 - 384208
Major Maintenance Warrants	8578- 8597
Nutritional Services Fund Warrants	12251 - 12276
Insurance Warrants	4422 - 4429
Student Activities/Bldg. Sp. Rev. Warrants	37086 - 37097
Activity Officials CCHS Warrants	6352 - 6355
Activity Officials WJSH Warrants	1409

Bids and Quotes

The following bids were approved:

1. Kid Clinic Building Signage was awarded to Innerface Architectural Signage, Inc. in the amount of \$12,250.70.
2. District Literacy Materials were awarded to The Latino Family Literacy Project in the amount of \$4,900.00.
3. Campbell County High School and Thunder Basin High School Newline Touch Screen and Accessories were awarded to Troxell Communications in the amount of \$17,470.84.
4. Campbell County High School Embroidery Machine was awarded to The Sewing Center in the amount of \$12,370.00.

5. Fiscal Year 2022 Plastic Can Liners were awarded to Norco, Inc. in the amount of \$50,983.00 based on projected needs.

Contracts and Agreements

The following contracts and agreements were approved:

1. Conestoga Elementary Learn and Grow Memorandum of Understanding with Youth Emergency Services, Inc.
2. Sunflower Elementary Learn and Grow Memorandum of Understanding with Youth Emergency Services, Inc.
3. Rawhide Elementary Learn and Grow Memorandum of Understanding with Youth Emergency Services, Inc.
4. Rozet Elementary Learn and Grow Memorandum of Understanding with Youth Emergency Services, Inc.
5. Lakeview Elementary Learn and Grow Memorandum of Understanding with Youth Emergency Services, Inc.
6. Rozet Elementary Book Fair Agreement with Scholastic Book Fairs
7. Transportation Facility Potential Site Due Diligence Professional Services with Tarver Consulting
8. Lakeview Elementary Mechanical Room Ventilation Design and Construction Administration Services with ACE, Inc.
9. Westwood High School Guest Speaker Contract with Kevin Atlas
10. Substance Abuse Prevention Campaign Professional Services with Sylvestri Customization
11. Book Battle Facility Use Agreement with Gillette College
12. Campbell County High School Turf Maintenance Agreement with FieldTurf
13. Special Education Residential Services Agreement for Out-of-State Placement with Northwest Passage, Ltd.
14. Wagonwheel Elementary Book Fair Agreement with Scholastic Book Fairs
15. Lakeview Elementary Book Fair Agreement with Scholastic Book Fairs

Policies

Revisions to Policy 5202, Administration of Epinephrine Stock Auto-Injectors; and Administrative Regulation 5202-R, Administration of Epinephrine Stock Auto-Injectors were approved.

Policy 5070, Building Intervention Team was reviewed with no changes. Revisions to Administrative Regulation 5070-R, Building Intervention Team were approved.

Safety Sensitive Routes

Bus Routes 31, 33, 34, 64, 84, 85, 90, 91, 94, 123, 124, and 125 were approved for safety sensitive issues due to a physical barrier that would prevent a student from safely walking to school or a safety hazard that could cause the student harm. Routes recommended other than certain maintained streets and roads were approved including Routes 13, 16, 23, 25, 27, 39, 42, 56, 58, 64, and 65. A request to waive requirements as allowed under W.S. § 31-5-507 to actuate red visual signals within school designated bus loading zones was approved.

WSBAIT Representative Appointment

Dr. Larry Reznicek was appointed as the Wyoming School Boards Association Insurance Trust (WSBAIT) representative for Campbell County School District.

Grant Request

Approval was given for Westwood High School to accept the Albertsons Companies Charitable Foundation Grant.

Surplus Requests

Two hundred Westwood High School non-functioning Polar heart rate monitors were surplus to be returned to Polar for recycling.

A list of items presented to the Board was approved for surplus.

Donation Request Approval was given to donate 82 previously surplused iPads to the Y.E.S. House Learn and Grow Program.

**CONSENT AGENDA
ENDS**

COVID Update Administration provided a COVID-19 update. Active COVID-19 cases will be reported on the District web site each Tuesday. The District plans to hire two additional nurses for one-year only positions (one floater nurse and one nurse to support COVID-19 testing, vaccination, and contact tracing). The District is attempting to acquire rapid COVID-19 tests. Substitute staff pay has been increased by \$35 per day for this school year only.

Mr. Foreman made a motion to pay a one-time incentive of \$300 to all staff (excluding student employees) who are fully vaccinated by December 1. Mr. Steiger seconded the motion, and the motion carried unanimously. Proof of vaccination must be provided in order to receive the incentive.

In addition, a motion was made for the District to cover up to ten substitute days for fully vaccinated staff in the event of a breakthrough case of COVID-19. The motion carried unanimously. Administrative clarification was made that the ten paid days will be sick days rather than substitute days.

The additional COVID-19 expenses will be grant funded.

Remedies for dealing with COVID-19 issues will be addressed on a building or classroom basis rather than applying to the entire District.

WSBA Resolution The Board is not planning to submit a resolution to Wyoming School Boards Association at this time.

Enrollment Update Mr. Eisenhauer provided an enrollment update. Enrollment is up slightly from the end of last school year, and is currently holding steady.

Legislative Update Mr. Holmes provided a legislative update. The Select Committee on School Facilities is having discussion regarding if condition scores and capacity scores should be considered separately. Currently the construction of a new Little Powder School and demolition of the current Little Powder School are included in the School Facilities Commission 2023-2024 budget, but that could change. The Joint Education Committee is having discussion regarding increasing school district allowable cash reserves from 15% to 30%.

Facility Update Mr. Holmes provided a facility update. A due diligence study is being done on a site being considered for a new transportation facility. The fall District crisis drill is scheduled for September 27 at Sunflower Elementary.

Public Comments There were no public comments.

Trustee Celebrations Chairman Ochs celebrated the nice weather for all sessions of Mallo Camp this year.

Adjournment With no other business before the Board, the meeting was adjourned at 6:56 PM.

Chairman

Clerk