

EXHIBIT A – Scope of Services and Professional Service Fee

October 21, 2021

Dennis Holmes 10-21-21

RE: Campbell County School District #1 – Lakeview Elementary Sanitary Waste System
A.C.E. Job #21SH5452

The following outlines the project scope, **Time and Material, Not-to-Exceed** professional service amount, and project schedule for the above referenced project.

A. PROJECT SCOPE:

Project is to develop the program and scope to address sanitary waste drainage issues on the westside of the existing facility. It has been communicated to the District that the existing underslab sanitary waste piping is not sloped correctly for proper drainage. In general the project will entail reviewing existing drawings, investigating existing conditions and assisting in determining existing sanitary pipe inverts and slopes, develop feasible remedy options and conceptual cost estimates, and review the results with the School District.

A.C.E., Inc. shall provide professional engineering design services including:

Design Services:

- Programming and Scoping
- Existing Drawing Investigation
- On Site Investigation
- Conceptual Cost Estimates
- Programming and Scoping Review Meeting with the District

We have not included any of the following work:

- Development of Bidding or Construction Documents
- Environmental and Hazardous Material Assessments and Testing.
- Soils, Concrete, and Building Materials Testing.

B. PROFESSIONAL SERVICE FEE:

Based on the above PROJECT SCOPE, the Time & Material, Not-To-Exceed based Fee is \$6,760.

All payments are due thirty (30) days after receipt of invoice. Accounts sixty (60) days past due will be assessed interest on the unpaid balance at an annual rate of 10%.

Reimbursable Expenses (including but not limited to Car Rental, Fuel, Lodging, Meals, Printing, Copying / Reproduction, etc...) will be billed monthly as they are accrued. We have included printing for our use only. Reimbursable expenses will be billed at direct costs to ACE Inc. plus 10% for handling. The estimated cost of the reimbursable expenses is included in the above fee amount.

Note: All Enclosed Billing Rates will be applied for the duration of the project.

Enclosed:

- ACE 2021 Billing Rates