

1000 West Eighth Street • P.O. Box 3033 • Gillette, Wyoming 82717-3033 Office: (307) 682-5171 Fax: (307) 682-6619 **Dr. Alex Ayers**Superintendent of Schools

**Dennis Holmes** 

Associate Superintendent for Instructional Support

**Carl Fox** Purchasing Manager

**Jessica Kiehn** Purchasing Technician

Teaching Effectively - Learning Successfully

October 21, 2021

To: Board of Trustees

From: Dennis Holmes

Associate Superintendent for Instructional Support

Re: Request to surplus and recycle obsolete and outdated items

## Surplus Items

Miscellaneous furniture items – chairs, file cabinets, tables, Television Carts, etc.

Welding Equipment from CCHS Spot Welder Asset #501535, Millermatic 350P Asset #501560 and Millermatic 252 Asset #529786.

Singer Sewing Machines (4) from Westwood.

Serger Sewing Machine from Wright Jr. Sr. High Asset #523549.

Miscellaneous electronics – projectors, projector mounts, iPods, cameras, etc.

Items will be listed for sale through an online auction. Items not sold or not in good working shape will be recycled or disposed of per district policy.

## **Electronics Recycling**

Computers, TV's and other assorted electronic items.