

**COMPETITIVE 2023 GRANT APPLICATION FOR EQUIPMENT ASSISTANCE  
CFDA#10.579**

**One Application Per School-DUE OCTOBER 31, 2023**

**I. SCHOOL INFORMATION**

School Food Authority (Name of Independent School of District):	
School Name:	
Mailing Address:	
City, State, Zip;	
Phone:	
Point of Contact for Grant:	
Contact e-mail:	
SFAs Capitalization Level*	

\*Level established by the SFA for defining equipment. Typically, \$5,000.00, however, it may be less. The capitalization level must be part of a written SFA policy. Remember: "Equipment" means tangible personal property having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the SFA for financial statement purposes, or \$5,000. An item not meeting the definition of equipment will NOT be considered for this grant. Additionally, the threshold cannot be lower than \$1,000 in regards to this grant.

**II. Type of Equipment Purchase Request and Justification (Grant Narrative 50 points).** Explain what equipment is to be purchased and why the equipment is needed. Factors for consideration can include an explanation for each of the following:

- To replace old, out of date equipment-Consider the age of current food service equipment.
- Equipment that improves the safety of food served in the school meal programs.
- Equipment to increase the efficiency of SFA food procurements, food storage, and distribution/service.
- The lack of appropriate equipment.
- The availability of existing State and local funding for equipment purchases. (As a reminder, Major Maintenance funds can be used to replace or repair current food service equipment.)

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**III. Strategy Reason for Equipment Purchase Request and Justification**

(Grant Narrative **30 points**). Factors for consideration may include and explanation for each of the following:

- Strategies for adopting lunchroom changes that provide more convenience and appeal to the student population. (e.g., highlighting healthier choices and increasing program participation)
- Opportunities to realize a meaningful impact on nutrition and quality of meals (e.g., redesigning menus that target healthier entrees/options, serving more local foods, or replacing fryers with combination steamer-ovens).
- Equipment used to establish, maintain, improve, or expand the School Breakfast Program.

**IV. Equipment Purchase Costs (10 points):**

Report all grant costs associated with equipment to be purchased. If these extra costs will be paid by the SFA using other funds, **DO NOT LIST THOSE EXPENSES**. List only the costs to be paid for with the USDA equipment grant funds in the box below.

**Acquisition costs can include;** delivery, installation, and labor.

Equipment Name	Equipment Cost	Acquisition Costs	Disposal Costs
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$

**V. Authorization**

**School Food Authority Authorization**

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(Name and Title)

(Date)

This grant has limited funding and is a competitive grant. Therefore, all grants will be awarded based on a scoring rubric. WDE reserves the right to deny applications that are incomplete, received late, or otherwise not deemed eligible. The awarded SFAs will notify WDE of all progress and challenges that may be experienced in the expenditure of grant funding. Additionally, by signing this application the recipient confirms that they are neither excluded nor disqualified under the Suspension and Debarment rules found at [2 CFR Part 180](#) and [2 CFR Part 417](#).