

## 4626 Political Leave of Absence

An employee of the District who becomes a candidate for an ~~state (non-legislative) or national~~ elective office ~~as defined below and who is subject to this policy~~ shall consult with ~~his/her~~ **their** administrator **or supervisor** about the effects of such candidacy on ~~his/her~~ **their** school or department. The administrator **or supervisor shall** at all times ensure that student and other district interests are protected. A plan to ensure adequate coverage of duties **and district expense reimbursement**, will be submitted to the Superintendent of Schools and approved by the Board of Trustees.

~~Campaign:~~ If nominated, the employee shall be granted leave without salary reduction during the campaign, ~~as follows:~~ **not to exceed sixty (60) working days.**

~~(a) for election to a state non-legislative office (Governor, Treasurer, Auditor, Secretary, Superintendent): not to exceed sixty (60) working days;~~

~~(b) for election to a national position: not to exceed sixty (60) working days;~~ The employee will be required to reimburse ~~substitute~~ expenses incurred by the District due to the employee's leave.

~~Election:~~ If elected to an office which will not allow continuance of district duties, the employee will be required to tender a resignation.

ADOPTION DATE: December 9, 2008; Reviewed September 8, 2015; **Revised May 14, 2024**

LEGAL REFERENCE(S):

CROSS REFERENCE(S):

ADMINISTRATIVE REGULATION: