

Call to Order

The meeting was called to order by Chairman Fall at 7:00 p.m. in the Board Room at the Educational Services Center with the following Trustees present: Lisa Durgin, David Fall, Deb Hepp, Linda Jennings, Joe Lawrence, Anne Ochs, and Susan Shippy.

Others present: Dr. Richard M. Strahorn, Superintendent of Schools; Dr. Boyd Brown, Associate Superintendent for Instruction; Dr. Alex Ayers, Associate Superintendent for Instructional Support; Mr. Larry Reznicek, Manager of Human Resources; Mr. Frank Stevens, attorney; and Linda Mohr, Administrative Assistant.

Also present: Dick Erb

Reorganization of Board

In compliance with Wyoming Statutes, the board was reorganized

Election of Officers

Dr. Strahorn facilitated the election of officers. He presented the Chairman's Scrapbook to Dr. Fall.

Mrs. Shippy nominated Dr. Fall for chairman, Mrs. Ochs seconded, and the motion carried.

Dr. Fall nominated Mrs. Shippy as vice-chair, Mrs. Hepp seconded, and the motion carried.

Mrs. Durgin nominated Mrs. Jennings as Treasurer, Mrs. Ochs seconded, and the motion carried.

Mrs. Jennings nominated Mrs. Hepp as Clerk/Assistant Treasurer, Mrs. Shippy seconded, and the motion carried.

Meetings: Times and Dates

Dr. Lawrence made a motion to establish the meeting times and dates as the second and fourth Tuesdays of each month, Mrs. Shippy seconded, and the motion carried.

Depositories

Mrs. Ochs made a motion to re-designate the following banks: American National Bank, Bank of the West, First Interstate Bank, First National Bank of Gillette, Security State Bank, Wells Fargo Bank, and US Bank. Dr. Lawrence seconded, and the motion carried.

Newspaper

Mrs. Shippy made a motion to establish *The News-Record* as the official newspaper of the District, Mrs. Hepp seconded, and the motion carried.

Re-Adoption of Policies

Dr. Lawrence made a motion to re-adopt the policies contained in the official policy listing and rescind all old policy determination found only in the board meeting minutes, Mrs. Shippy seconded, and the motion carried.

Legal Counsel

Mrs. Ochs moved to designate Stevens, Edwards, Hallock, Carpenter, and Phillips, PC, as legal counsel for Campbell County School District, Mrs. Durgin seconded, and the motion carried.

Appointments

Dr. Fall appointed himself, Dr. Lawrence, and Mrs. Durgin to serve on the Board of Cooperative Higher Education Services (BOCHES).

Dr. Fall appointed Mrs. Hepp to the Board of Cooperative Education Services (BOCES).

He appointed Mrs. Hepp and Mrs. Jennings to the Joint Powers Board.

He noted that he and Mrs. Jennings would serve on the Audit Committee.

Financial Disclosure

Each of the trustees completed financial disclosure forms.

Rozet Elementary School
Celebration

Principal Dave Freeland introduced Mr. Steve Oakley and Mrs. Katherine Payne with their students who explained an integrated program of arts, technology, and PLC's for 4th, 5th and 6th grades, including a readings and a visual presentation.

Sage Valley Junior High School Celebration Principal Terry Quinn introduced Music Teacher Nanette Hofer and the Men's Choir of 7th, 8th, and 9th graders. The students performed a few vocal selections, illustrating their learning.

Academic Reports Mr. Freeland and Mr. Quinn presented academic information about their schools including PAWS and MAP scores, interventions, and goals and strategies for improvement.

Board Awards Dr. Fall announced that the Board received the Excellence in District Achievement, Certificate of Recognition, and Standard of Excellence awards from the Wyoming School Boards Association.

Facilitators' Reports - Social Studies Assistant Superintendent of Curriculum and Assessment Steve Fenton introduced Ms. Pat Waliser and Mr. Greg Schliske reported on changes and progress in curricular area.

Public Comment There were no public comments.

CONSENT AGENDA Following Mr. Stevens request to reorganize some text in Policy 5131.1 with no other changes, it was moved by Mrs. Shippy and seconded by Mrs. Ochs to approve the following items listed on the consent agenda. The motion carried.

Minutes Minutes of the November 9, 2010, Board of Trustees meetings were approved.

Employee Actions The following actions taken by the Human Resources Department were approved:

EDUCATIONAL SUPPORT PERSONNEL

Resignations

Michelle Chase	Elem. Office Clerk/Prairie Wind
Jan Hastings	SPEA/Meadowlark
Kayla Hughes	Building Fitness Coordinator/Meadowlark
Donna Maupin	CAT Assistant/Paintbrush
Laurel Morsett	Inst. Asst.-Study Hall/CCHS South
Mandy Robinson	Guidance Secretary/TSJH

Terminations

Trish Stieg	Assistant Cook/Nutrition Services
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New Hires – Regular

Torin Beattie	WSI-Lifeguard/Aquatic Center	Replace
Lisa Carpenter	Kindertots TA/Even Start	Replace
Ember Dawn DeLong	Tech Assistant/Cottonwood	Replace
Charity Franklin	ED SPEA/Conestoga	New
Tonya French	SPEA/CCHS North Campus	Replace
Geneva Good	Title I TA/Rozet	New
Tammy Hunt	Assistant Cook Floater/Nutrition Services	Replace
Chantel Ostrem	WSI-Lifeguard/Aquatic Center	Replace
Michelle Pellman	ED SPEA/CCHS North Campus	New
Ashley Reynolds	Building Fitness Coordinator/Rozet	Replace
Cynthia Starr	Behavior Assistant/Sunflower	Replace
Tianna Stilson	Data Clerk/CCHS North Campus	Replace
Stacy Taylor	Guidance Secretary/CCHS North Campus	Replace
Jessica Terry	SPEA/Sunflower	Replace
Klea Wolz	Instructional TA/Meadowlark	Replace

New Hires – Substitutes/Temporaries

Teresa Curtis	Substitute Teacher/Elementary Schools
Rainey Donovn	Substitute Teacher/All Schools
Thea Guseman	Substitute Nurse/WJSHS

Michelle Larson	Bus Driver in Training/Transportation
Roberta McCue	Bus Driver in Training/Transportation
Jordan Parsons	Student Custodian
Rachel Sullivan	Bus Driver in Training/Transportation
Celia VanAlfen	Substitute Nurse/All Schools
Timothy Vogt	Substitute Teacher/All Schools

Transfers

Treasure Boller	FROM: Bus Driver in Training/Transportation TO: Substitute Bus Driver/Transportation
Jordan Foster	FROM: Bus Driver in Training/Transportation TO: Substitute Bus Driver/Transportation
Amber Gawronski	FROM: Bus Assistant/Transportation TO: SPEA/CCHS North Campus
Richard Hepse	FROM: Bus Driver/Transportation TO: Substitute Bus Driver/Transportation
Brandy Marshall	FROM: Bus Driver in Training/Transportation TO: Bus Driver-Standby/Transportation
Mollie Marsyla	FROM: Payroll Specialist/ESC TO: Human Resources Specialist/ESC
Tanya Quaschnick	FROM: Attendance Clerk/CCHS North Campus TO: Payroll Specialist/ESC
Marcene Sisel	FROM: Data Clerk/CCHS North Campus TO: Sec. to Assoc. Principal/CCHS North Campus
Vicki Walker	FROM: Bus Driver in Training/Transportation TO: Bus Driver-Standby/Transportation

CERTIFIED

Resignations

Alisha Harris	Speech-Language Pathologist/SSC
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Substitute Teacher New Hires

Michael Carver	Substitute Teacher/All Schools
Cortney Edwards	Substitute Teacher/All Schools
Paige Fortner	Substitute Teacher/All Schools
Ami Hedges	Substitute Teacher/All Schools
Amanda Sanders	Substitute Teacher/All Schools
Carrie Saur	Substitute Teacher/All Schools
Angela Stanley	Substitute Teacher/All Schools
Megan Starlings	Substitute Teacher/All Schools
Timothy Vogt	Substitute Teacher/All Schools
Stacy Willford	Substitute Teacher/All Schools
Nikki Worthen	Substitute Teacher/All Schools

Transfers

Zane Johnson	FROM: .5 Case Manager/SSC TO: Exc. Child. Specialist/Hillcrest
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Extra Duty Resignations

Miles Brindley	Speech/Debate Asst.
Thor Gunderson	9th B Girls Volleyball/SVJH
Nicole Sargent	Cheerleading Winter Asst.

Request to Serve

Denise Lubken was approved for two additional professional days to serve in her capacity as President of Wyoming School Counselor Association, to attend meetings.

Warrants and Warrant
Affirmations

Warrants were approved or affirmed according to the Resolution to Conduct Business adopted November 9, 2010.
Payroll Warrants 179771 - 180550
Combined Funds Warrants 308124 - 308967

Major Maintenance Warrants	5449 - 5484
Lunch Fund Warrants	6325 - 6358
Insurance Fund Warrants	2905 - 2907
Student Activities/Bldg.Sp. Rev.	33727 - 33759
Activity Officials Warrants	4078 - 4096

Bid Affirmations

The following bids were affirmed, in accordance with the Resolution to Conduct Business adopted November 9, 2010;

1. Intel Readers and Capture Stations awarded to Humanware in the total amount of \$17,671.05.
2. Rawhide Elementary Telephone System Replacement and Data Drops to Collins Communications in the total amount of \$22,069.06.
3. Sage Valley Junior High Land Mobile Radio and Repeater Upgrade awarded to Collins Communications in the total amount of \$12,424.17.

Bids

The following bids were awarded:

1. North Vo-Tech Building Cleaning and Scrap Removal to Garro Salvage at no cost to the District.
2. New 4x4 Pickup with Service Body to Thunder Basin Ford in the total amount of \$32,716.00.
3. Amplification System for Sage Valley Junior High School in the total amount of \$68,664.00 to Lifeline Audio Video Technologies.
4. New Portable All-In-One Amplification Systems for Special Services to Lightspeed Technologies, Inc. In the total amount of \$25,897.00.
5. New Non-Mandrel Rotary Draw Tube and Pipe Bender for CCHS North Campus to Gases Plus in the total amount of \$22,813.19.
6. LLC Ropes Course Repairs and Additions to Project Adventure in the total amount of \$63,675.25.
7. Wright Junior-Senior High HVAC Upgrade to Sheet Metal Specialties in the total amount of \$2,370,100.00.
8. Stockroom Products FY2010-2011 to Powder River Office in the total amount of \$3,947.77; to Pyramid School Products in the total amount of \$28,228.10; to Standard Stationery in the total amount of \$12,643.80; and to Staples in the total amount of \$3,154.68.
9. Sale of Surplus Gymnastics Equipment to Wyoming Academy of Gymnastics and Dance in the total amount of \$200.75 and to LeeAnn's Gymnastics Academy in the total amount of \$3,950.00.
10. New Copier for Print Shop to Xerox Corporation in the total amount of \$103,732.84.
11. Replacement Staff Vehicles - Used 4wd SUV's to Advance Truck and Auto in the total amount of \$67,000.00 and to Thunder Basin Ford in the total amount of \$86,512.00.

Student Expulsions

Student No. 19 was expelled for one year with early readmittance subject to terms and conditions of building administration.

Student No. 20 was expelled for one year with early readmittance subject to terms and conditions of building administration.

Student No. 21 was expelled for one year with early readmittance subject to terms and conditions of building administration.

Student No. 22 was expelled for the remainder of the school year with early readmittance subject to terms and conditions of building administration.

Student No. 23 was expelled for the remainder of the school year with early readmittance subject to terms and conditions of building administration.

Student No. 24 was expelled for one year with early readmittance subject to terms and conditions of building administration.

Student No. 25 was expelled for one year with early readmittance subject to terms and conditions of building administration.

Isolation

The following isolation requests were approved: Darcy and Shawn Acord, Bobbie Jo Angerhofer, Seth and Rosey Barbour, Tom and Linda Barbour, Linda Edwards, Jeff and Jody Fenster, Sonja and Jerry Geer, Rod and Michele Haefele, Rusty Jones, Sharon McCleary, William Moore, Rheuhama Sarcinella, Tamby Schmidt, Robert Tarver, Becky and Brent Tennant, Troy and Jodi Tweeten, and Dottie White.

Board Meeting Schedule

The board meeting of December 28, 2010 was cancelled.

Resolution to Conduct
Business

The following resolution was adopted:

"RESOLVED, that through the unanimous written consent of the Board of Trustees of Campbell County School District the Board authorized administration to issue and release warrants in order to conduct the normal business of the School District during the time between scheduled Board meetings of December 14, 2010, and January 11, 2011;

AND, that Richard M. Strahorn and Alex Ayers be authorized to accept or reject bids during the same period;

AND, that the actions of the administration will be confirmed by the Board of Trustees during their scheduled meeting of December 14, 2010;

AND, that it is the intent of the Board of Trustees that this authorization be allowed solely for the period and purpose outlined above."

The foregoing resolution was adopted by the Trustees on the 14th day of December, 2010, and will be effective from December 14, 2010.

Policies

Policy 5131.1, *Alcohol, Drugs, and Controlled Substances*, was approved on first and final reading with changes to align with current conditions and law following Mr. Stevens slight revision and reorganization of a sentence of the text. The policy was also renumbered to 5131.

Vo Tech Building Lease

A lease with Mountain West CDL School was approved.

**CONSENT AGENDA
ENDS**

Audit Report

Dr. Ayers asked Mr. Mike Bennett, the district's auditor of Shuck, Bennett, Weber, PC, to review the audit report. Mr. Bennett summarized highlights including the good financial condition of the District and the need to expend Rebated Recapture funds prior to the expiration of those funds. Dr. Lawrence moved to approve the audit report, Mrs. Hepp seconded, and the motion carried.

Capital Projects Requests
List FY2012

Dr. Ayers and Coordinator of Facilities Andy Mravlja reviewed the list and explained the projects. Mrs. Shippy made a motion to approve, Mrs. Ochs seconded and the motion carried.

Health Insurance Update

Mr. Reznicek updated the board about the current status of the program.

Policy 4340, *Drug and
Alcohol Testing*

Mr. Reznicek explained the need for changes to the policy regarding safety-sensitive positions which will lower the cost of Workers' Compensation costs. Dr. Lawrence made a motion to approve the policy, Mrs. Shippy seconded, and the motion carried.

Executive Session

At 8:50 p.m. Mrs. Jennings made a motion to recess to executive session to discuss personnel issues. The meeting reconvened at 9:50 p.m.

Adjournment

With no other business before the Board, the meeting was adjourned at 9:50 p.m.

Chairman

Clerk