

Call to Order

The meeting was called to order by Chairman Linda Jennings at 7:00 p.m. in the Board Room at the Educational Services Center with the following trustees also present: Anne Ochs, David Foreman, Lisa Durgin, Andrea Hladky, Deb Hepp, and David Fall.

Others present: Dr. Boyd Brown, Superintendent of Schools; Dr. Alex Ayers, Deputy Superintendent; Mr. Kirby Eisenhauer, Associate Superintendent for Instructional Support; Mr. Larry Reznicek, Human Resources Manager; Mr. Frank Stevens, attorney; and Mrs. Meldene Goehring, administrative assistant.

Also present: Kathy Brown, Cliff Hill, Paul Wallum, Rory Williams, Troy Claycomb, Kelly Hornby, Andy Mravlja, Jeff Wasserburger, Vanessa Gemar, Clint Mathews, Tom Lubnau, Rita Lubnau, Mike Hladky, Laurie Updike, Courtney Walker, Jessica DeVries, Marissa Curry, Margie McWilliams, Shawna McDonald, and Karen Kremers

Celebrations

Mr. Wasserburger introduced Sunflower Elementary School principal Troy Claycomb who presented staff members Rita Lubnau, Karen Kremers, Jessica DeVries, and Courtney Walker and students. The students presented information about their school partnership with GARF and how important it is to help other people. Shawna McDonald and Margie McWilliams with GARF expressed their appreciation for Sunflower students choosing to help them.

Mr. Wasserburger introduced Prairie Wind Elementary School principal Rory Williams who presented third grade teacher Marissa Curry and students. The students shared several iPad applications they use in class. The class received the iPads through the TEConnection One-to-One grant.

Activity director, Cliff Hill, presented the Campbell County High School girls swimming coach Josh Bott, assistant coaches, and team members. The girls are state champions for the third year in a row.

School Academic Reports

Mr. Claycomb provided an academic report for Sunflower Elementary School.

Mr. Williams provided an academic report for Prairie Wind Elementary School.

Facilitator Report

Assistant superintendent for curriculum, assessment, and staff development Kelly Hornby introduced K-12 language arts facilitators Clint Mathews and Vanessa Gemar. The facilitators updated the board about the curriculum. The language arts standards are being prioritized, and those standards are being bundled so they can be addressed several times.

Public Comment

There were no public comments.

**CONSENT AGENDA**

Mrs. Ochs made a motion to approve all items on the Consent Agenda, and Mr. Foreman seconded the motion. Mrs. Ochs abstained from voting because warrant #351207, which was presented for approval, was payable to her. The motion carried.

Minutes

Minutes of the October 27, 2015 Board of Trustees meeting were approved.

Minutes of the October 27, 2015 executive session were also approved.

Employee Actions

The following actions taken by the Human Resources Department were approved:

**EDUCATIONAL  
SUPPORT PERSONNEL**

Resignations

Elizabeth Burgess	Title I Teacher Asst./Prairie Wind
Erika Casillas	Asst. JH Head Custodian/SVJH
Lorn MacIlravie	Student Custodian/CCHS-South
Donna Mader	Instructional TA – S.P.E.A./Recluse
Alyse McKee	Technology Assistant/Prairie Wind
Ernestina Ortiz	Custodian/Sage Valley Junior High

New Hires – Regular

Jan Blare	ED Special Prog Ed Asst./CN
Jaqueline Conwell	Safety Patrol/Transportation
Kim Ferron	Nutrition Services
	Asst./Nutrition Services
Desiree Hanson	Attendance Clerk/TSJH
Rachel Koronka	Instructional Asst/Study Hall/TSJH

New Hires – Substitutes/Temporaries

Manuel Molina	Student Custodian/SVJH
Laci Taylor	COE-Office/CCHS – South

Transfers

Cindy Erikson	FROM: Attendance Clerk/TSJH TO: Guidance Secretary/TSJH
Heather Gallion	FROM: Bus Driver-in-Training/Trans TO: Substitute Bus Driver/Trans
Elisa Gonzalez	FROM: Nutrition Services Asst./Nutrition Services TO: Assistant Cook/Nutrition Services
Jonniece Hernandez	FROM: Assistant Cook/Nutrition Services TO: Nutrition Services Site Manager/Nutrition Services
Paula Pleines	FROM Bus Driver-in-Training/Trans TO: Bus Driver/Trans
Stacy Taylor	FROM: Guidance Secretary/CCHS-North TO: Guidance Secretary/CCHS-South

**CERTIFIED**

Substitute Teacher New Hires

Conner Billingham	Substitute Teacher/All Schools
Austin Cowen	Substitute Teacher/All Schools
Kerri DeWine	Substitute Nurse/All Schools
Melissa Hayes	Substitute Teacher/All Schools
Marshall Keller	Substitute Teacher/All Schools
Hailee Loberg	Substitute Teacher/All Schools
Jessica Mustin	Substitute Teacher/All Schools
Ramona Roll	Substitute Teacher/All Schools
Phaedra Stevenson	Substitute Teacher/All Schools

Extra Duty Recommendations

Tyler Pownall	Hourly Asst. Wrestling Coach/SVJH
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Warrants

The following warrants were approved:

Payroll Warrants	206966 - 207181
Combined Fund Warrants	351076 - 351376

Major Maintenance Warrants	6582 - 6588
Nutritional Services Fund Warrants	9135 - 9161
Insurance Warrants	3650 - 3654
Student Activities/Bldg Sp. Rev. Warrants	35489 - 35499
Activity Officials Warrants	5349 - 5364

Contracts and  
Agreements

The following contracts and agreements were approved:

1. Twin Spruce Junior High Memory Book with LifeTouch
2. CCHS-S Soccer Field Addition Architect Agreement with Steiner Thuesen PLLC
3. WJSH Prom DJ with UpTown Sounds
4. Planetarium Service Agreement with Digistar 4 Encore
5. Supplemental Educational Services Agreement with 123 Math and Reading
6. Concurrent and Dual Enrollment Memorandum of Understanding with Northern Wyoming Community College
7. Little Powder Planning Professional Services with TSP, Inc.
8. Hillcrest Professional Development with American Reading Company

Policies

The board approved Policy 5075, *Special Education-Program Options* with no revisions.

Revisions were approved to Policy 5071, *Special Education-Child Find* and Regulation 5071-R *Special Education-Child Find*; Policy 5072, *Special Program Confidentiality Requirements* and Regulation 5072-R *Special Education Confidentiality Requirements*; Policy 5073, *Special Education-Evaluation and Eligibility*; and Regulation 5073-R, *Special Education-Evaluation and Eligibility*; Policy 5074, *Special Education-Least Restrictive Environment (LRE)*, and Regulation 5074-R, *Special Education-Least Restrictive Environment (LRE)*; and Policy 5076. *Free Appropriate Public Education (FAPE)* and Regulation 5076-R, *Free Appropriate Public Education (FAPE)*

Visitor Management  
System

The board approved the visitor management system, Raptor, to be implemented at district school sites.

Student Expulsion

The board approved Student #7 to be expelled for the 2015-2016 school year with early readmittance under strict probation, subject to terms and conditions.

Cancellation of Board  
Meeting

The board meeting scheduled for November 24, 2015 was canceled.

Resolution to Conduct  
Business

The following resolution was adopted:

**"RESOLVED**, that through the unanimous written consent of the Board of Trustees of Campbell County School District the Board authorizes administration to issue and release warrants to conduct the normal business of the School District during the time between scheduled Board meetings of November 10, 2015, and December 8, 2015;  
**AND**, that the Superintendent of Schools, Deputy Superintendent, and Associate Superintendent for Instructional Support be authorized to accept or reject bids during the same period;  
**AND**, that the Superintendent of Schools, Deputy Superintendent, and Associate Superintendent for Instructional Support be authorized to enter into contracts during the same period;

**AND**, that the actions of the administration will be ratified by the Board of Trustees during their scheduled meeting of December 8, 2015;

**AND**, that it is the intent of the Board of Trustees that this authorization be allowed solely for the period and purpose outlined above."

The foregoing resolution was adopted by the Trustees on the 10th day of November, 2015, and will be effective as of November 10, 2015.

## **CONSENT AGENDA ENDS**

### Identity Subcommittee Update

Mr. Wasserburger updated the board on the progress of the identity subcommittee. He explained the process the schools went through in determining the top ten choices for the new high school name, mascot, and colors. The top choices were presented to the board by student representatives. A survey offering an opportunity to vote for a favorite name, mascot, and colors will open on November 17 and close on November 30. The top three choices in each category will be brought to the board for consideration at the December 8, 2015 board meeting.

### WSBA Delegate Assembly Resolutions

Dr. Brown shared resolutions that will be considered for support by the Wyoming School Boards Association (WSBA). Dr. Fall explained the process that will be used during the annual WSBA meeting to determine which resolutions the WSBA will support.

### Two High School Transition Update

Dr. Brown updated the board on activities of the high school transition steering committee. The subcommittees reported as follows:

Facilities and Finance- Mr. Eisenhauer reported that everything is going well with the construction and remodel at the Campbell County High School South Campus site. The facilities and finance subcommittee will meet on November 11.

Curriculum- Mr. Hornby updated the board on activities of the curriculum subcommittee. Course sequencing recommendations for language arts, science, and math have been vetted by the subcommittee and will be presented to the principals for input on November 12. The next areas for development of course sequencing will be fine arts, CTE, and foreign language.

Personnel- Mr. Reznicek informed the board that the new high school principal position posted on November 3, and the athletic director position will post on November 11. The subcommittee plans to have a recommendation ready to present to the board regarding the administrative team makeup at the secondary schools on December 8. The subcommittee continues to work to develop hiring and transfer protocol. An interest survey will be distributed to ESP staff to determine their location preferences.

Activities- Mr. Hill reported that the activities subcommittee will meet on November 11. They are working to develop a standardized approach to notify students and parents about upcoming activity opportunities. Areas being worked on currently are scheduling junior high assemblies, coordinating additional JV teams, and planning for booster clubs.

Graduation Policy

Mr. Hornby presented Policy 5158, *Campbell County School District Graduation Requirements* and Regulation 5158-R *Campbell County School District Graduation Requirements* for revision. The revisions address the elimination of Body of Evidence to align the policy with Chapter 31 rules. Credit requirements were also reduced from 28 to 24 to coincide with the move to a seven-period day.

Mrs. Oches moved to approve the revised Policy 5158, *Campbell County School District Graduation Requirements* and Regulation 5158-R *Campbell County School District Graduation Requirements*. Mrs. Durgin seconded the motion, and the motion carried.

Attendance Area  
Boundary Update

Dr. Ayers shared with the board that he re-evaluated some of the work of the attendance area and boundary subcommittee, and the preferred scenario recommendations did not change. He noted that the district has a reduction of 369 students who qualify for free and reduced lunch when compared to the beginning of the school year. This reduction is likely due to the thirty-day requalification period for free and reduced lunch.

After some discussion the board asked Dr. Ayers to remove scenario four as it was based on opening a school at the Moon Meadow site. Scenarios three and seven will be presented to the public for input.

Audit Report

Mr. Eisenhauer asked auditor Paula Steiger to review the Comprehensive Annual Financial Report (CAFR) for the 2014-2015 fiscal year. She noted the highlights of the report including revenues, expenditures, and current status. Mrs. Steiger explained the biggest change since the last audit is the district is now required to report the Wyoming Retirement liability which decreased the fund balance. There were no findings during the audit. Dr. Fall moved to accept the CAFR and Mrs. Durgin seconded the motion. The motion passed.

New High School Sports  
Field Memorandum of  
Understanding

Mr. Eisenhauer presented a Memorandum of Understanding (MOU) with the Wyoming School Facilities Department which would allow the district to begin spending funds for the new high school sports field. If funding for the sports field is approved by the legislature, the MOU allows the district to be reimbursed for expenditures which are incurred prior to the funding becoming available. The district should know by March whether this project will be funded by the legislature. Dr. Fall made a motion to enter into the MOU. Mrs. Durgin seconded the motion, and the motion passed.

Facility Report

Mr. Eisenhauer shared that construction at Stocktrail Elementary School and Campbell County High School South Campus is going well. The nice weather has allowed exterior construction to be ahead of schedule. Construction is a little behind on the interior of the buildings; however, Mr. Eisenhauer feels there is plenty of time to catch up and open on schedule.

Legislative Report

Mr. Eisenhauer reported that the legislative select committee on facilities established a \$200 million budget cut line which caused several district projects to be cut from the budget. During the meeting Teton County secured a land deal which due to their capacity need caused the district to lose funding for the Moon Meadow elementary school project. He also shared that the CREG Report does not include capital gains and is typically very conservative. Activities related to recalibration will play a large part in funding.

Mr. Eisenhauer also informed the board that there was much discussion regarding accountability, and a recommendation has been

made by the assessment committee which will be brought forward to legislators.

FY17 Capital Projects  
List

Mr. Eisenhower asked Coordinator of Facilities Andy Mravlja to review the list of proposed projects for FY2017. Following review, Mrs. Ochs made a motion to approve the recommended projects, Mr. Foreman seconded the motion, and the motion carried.

Comments from Trustees

There were no comments from the trustees.

Adjournment

With no other business before the board the meeting was adjourned at 10:10 p.m.

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Chairman

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Clerk