

Call to Order The meeting was called to order by Chairman Fall at 7:00 p.m. in the Board Room at the Educational Services Center with the following Trustees present: Lisa Durgin, David Fall, Deb Hepp, Steve Pecha, John Pettyjohn, and Susan Shippy. Linda Jennings was excused. Others present: Dr. Richard M. Strahorn, Superintendent of Schools; Dr. Larry Heslep, Associate Superintendent for Instruction; Dr. Boyd Brown, Associate Superintendent for Instructional Support; Dr. Alex Ayers, Assistant Superintendent for Curriculum and Assessment; Mr. Don Dihle, Information Systems & Fiscal Services Supervisor; Mr. Frank Stevens, attorney; and Linda Mohr, Administrative Assistant.

Also present: Dick Erb

Public Comment There were no public comments.

CONSENT AGENDA Following the addition of Human Resources Addendum by Dr. Brown, it was moved by Mr. Pettyjohn and seconded by Mrs. Hepp to approve the following items listed on the consent agenda. The motion carried.

Minutes Minutes of the May 11 and 25, 2010, Board of Trustees meetings were approved.

Employee Actions The following actions taken by the Human Resources Department were approved:

CLASSIFIED

Resignations/End of Employment

Sarah Appiah	KinderTots T.A./EvenStart-Stocktrail	End of Employment
Janet Bray	ED SPEA/Paintbrush	
Charles Burns	Bus Driver/Transportation	
Nicole Cartright	Title I-Instr. T.A./Meadowlark	End of Employment
Julie Coleman	SPEA/Meadowlark	
Mary Lou Craig	Instructional TA/Sunflower	
Julie Deegan	Head Custodian/Cottonwood	
Brenna Dodge	CAT Director/Pronghorn	
Kenneth Fall	Bus Driver/Transportation	
Katrina Graham	ED SPEA/Paintbrush	
Betty Hough	Bus Driver/Transportation	
Mary Ann Jeremiah	SPEA/Hillcrest	
Roni Leonard	SPEA/Hillcrest	
Julie Mares	SPEA/Sunflower	
Donna Matheson	Bus Driver/Transportation	
Sherry Murphy	ED SPEA/Paintbrush	
Daniel Wolfe	Substitute Bus Driver/Transportation	
Michael Woods	Technology TA/SVJH	

Terminations

Vermae Danielson	Assistant Cook/Nutrition Services
Heather Jackman	Driver in Training/Transportation
Jody Jordan	Substitute Bus Driver/Transportation
Brenda Lavallie	Bus Assistant/Transportation
Connie McKee	Substitute Bus Driver/Transportation
Rebel Mines	Driver in Training/Transportation

New Hires – Regular

Brenda Baron	Library/Media TA/SVJH	Replace
Mollie Marsyla	Payroll Specialist/ESC	Replace
Benny Tow	Head Custodian/Paintbrush	Replace

New Hires – Substitutes/Temporaries

Braden Benson	Summer Custodian/Lakeview
Carson Cale	Summer Lawn Crew/Maintenance
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Zack Carlson	Summer Custodian/Stocktrail
Michelle Dare	Summer School Secretary/CCHS-SC
Marcy Deaton	Summer Custodian/CCHS
Kendra Fischer	Summer Custodian/Cottonwood
Ramona Fisher	Summer Lawn Crew/Maintenance
Jerisha Ganske	Summer Lawn Crew/Maintenance
Teri George	Summer Lawn Crew/Maintenance
Cheryl Gulley	Summer Custodian/WJSH
Jennifer Hammill	Summer Lawn Crew/Maintenance
Carmen Heer	Summer School Secretary/CCHS-SC
Stefanie Heer	Summer Lawn Crew/Maintenance
Jacqueline Holden	Summer Lawn Crew/Maintenance
Kelcie Hughes	Summer Lawn Crew/Maintenance
Bobbi Jo Angerhofer	Summer Lawn Crew/Maintenance
Aaron McGee	Summer Lawn Crew/Maintenance
Cynthia Meier	Summer Lawn Crew/Maintenance
Debbie Morgan	Summer Custodian/Paintbrush-Pronghorn
Kelly Nedved	Summer Lawn Crew/Maintenance
Mitzie Neugebauer	Summer School Library/CCHS-SC
Randy Saulsbury	Summer Custodian/Westwood
Loralei Shepard	Summer Lawn Crew/Maintenance
Alexander Sisneros	Summer Lawn Crew/Maintenance
Charlene Smith	Summer Lawn Crew/Maintenance
Luke Swenson	Summer Custodian- Summer School Custodian/CCHS/SC
Amanda Tamez	Summer Lawn Crew/Maintenance
Laurie Updike	Summer Custodian/Meadowlark
Jared Wade	Summer Custodian/CCHS-SC

Transfers

Jesus Acosta	FROM: Custodian/SV TO: Custodian/Prairie Wind Elementary
Kayla Hughes	FROM: Building Fitness Coordinator/Paintbrush TO: Building Fitness Coordinator/Meadowlark
Mike Johnston	FROM: Head Custodian/Paintbrush TO: Custodian/Recluse
Susanna Lynde	FROM: Data Clerk/Rawhide TO: Office Clerk/Rawhide
Cynthia Monroy	FROM: Bus Driver in Training/Transportation TO: Bus Driver Stand By
Jean Parish	FROM: Office Clerk/Rawhide TO: Data Clerk/Rawhide
Mandy Robinson	FROM: Temp Guidance Secretary/TSJH TO: Guidance Secretary/TSJH
Rebecca Schomer	FROM: SPEA Job Coach/CCHS TO: SPEA/CCHS
Ryan Walker	FROM: Bus Driver in Training/Transportation TO: Substitute Bus Driver /Transportation

Request for Medical Leave of Absence

Mina Garcia, custodian at CCHS, was approved a medical leave of absence from June 2, 2010 through July 15, 2010 while she recuperates from back surgery.

Martha Saulsbury, Transportation Bus Assistant, requests a medical leave of absence from May 5 through 26, 2010 to care for her husband after heart surgery.

CERTIFIED

Recommendation for Hire

Scot Allerdings	Summer School Activity Coordinator/CCHS-SC	Replace
Bertine Bahige	Summer School Math-CCHS-SC	Replace
Kari Bernston	Science Teacher/CCHS	

Linda Bowe	Summer School Technology/CCHS-SC	Replace
Michele Bradley	Summer School Special Programs/CCHS-SC	Replace
Laura Brubaker	Summer School English/WJSH	Replace
Heather Burrow	Summer School A+ Program/CCHS-SC	Replace
Liisaan Cooper	Summer School English/CCHS-SC	Replace
Tana Dally	Summer School A+ Program/CCHS-SC	Replace
Nathan DeMonja	English/CCHS	Replace
Diane Dillard	Summer School English/CCHS-SC	Replace
Saber Garcia	Summer School Activity Coordinator/CCHS-SC	Replace
Valerie Gerdes	Summer School English/CCHS-SC	Replace
Amy Gorsuch	7th Grade Health/SVJH	Replace
Larry Gunderson	Summer School Math/CCHS-SC	Replace
Daniel Hays	Summer School Math/CCHS-SC	Replace
Jacque Kampfe-Delancey	Summer School Special Programs/CCHS-SC	Replace
Brandie Kimberling	Third Grade Teacher/Lakeview	Replace
Kim Kingston	Exc. Child Specialist/TSJH	Replace
Boni Kubacher	7th Grade Science/TSJH	Replace
Arrow Langston	Summer School English/Reading/WJS	Replace
Amber Larson	Summer School Math-CCHS-SC	Replace
Clint Mathews	Summer School English/CCHS-SC	Replace
LuAnn Miller	Summer School Nurse-CCHS-SC	Replace
Judie Morehead	Summer School A-PIE-CCHS-WE	Replace
Andy Richert	Summer School Math/CCHS-SC	Replace
Eric Robb	Summer School Math/WJSH	Replace
Jennifer Stavely	Fifth Grade Teacher/Lakeview	Replace
Kimberly Strub	.4 School Nurse/Paintbrush	Replace
Margaret Whittlesey	Summer School Math/CCHS-SC	Replace
Carmen Wilkins	Summer School English/CCHS-SC	Replace

Resignations/End of Employment

Denise Catlin	Library Media Specialist/Hillcrest
Sharon Ganskow	Exc. Child Specialist-Resource/TSJH
Tamara Pearson	School Nurse/Hillcrest End of Employ
Donald Scott	Science Teacher/TSJH
Larry Steiger	Principal/CCHS

Substitute Teacher New Hires

April Currier Sommer	Substitute Teacher/All Schools
Jennifer Gauthier	Substitute Teacher/All Schools

Extra Duty Recommendations

Cassie Drinkwalter	8A Volleyball/TSJH
Chuck Vega	8A Football Coach/TSJH
Chuck Vega	Football Facilitator/TSJH

Extra Duty Resignations

John Bayles	8A Boys Basketball/SVJH
Terri Hinkel	Cross Country Coach/SVJH
Alice King	Speech & Debate Coach/CCHS
Michelle Tarver	Girls Bb Coach/LP/Recluse
Kris Thorne	Science Olympiad Coach/TSJH

Transfers

Travis Heitmann	FROM: Building Fitness Coordinator/Hillcrest TO: Fourth Grade Teacher/Lakeview
Coleen Miller	FROM: ESL TA/Meadowlark TO: Sixth Grade Teacher/Meadowlark
Coleen Miller	FROM: ESL TA/Meadowlark TO: Sixth Grade Teacher/Meadowlark
Kelly Morehead	From: Assoc. Principal/CCHS To: Principal/Westwood High School

Shantell Olson FROM:ED SPEA/Conestoga
TO: Exceptional Child Spec. Resource Room/Conestoga

Warrants	Payroll Warrants	176844 - 176995
	Combined Funds Warrants	303148 - 303578
	Major Maintenance Warrants	5253 - 5267
	Lunch Fund Warrants	6063 - 6064
	Insurance Fund Warrants	
	Student Activities/Bldg.Sp. Rev.	
	Activity Officials Warrants	33585 - 33604

Bids

The following bids were awarded:

1. Teacherage Upgrade to Norton Construction in the total amount of \$61,624.00.
2. Cottonwood Computer Lab Cooling to Aire-Tech in the total amount of \$59,774.00.
3. FY2011 Bleacher Replacements to Van Ewing Construction in the total amount of \$117,000.00 and to Norton Construction in the total amount of \$81,274.00.
4. Nutrition Services Food and Supplies to FSA in the total amount of \$1,088,066.03; to FSA for 4 oz. yogurt only in the total amount of \$6,069.00; to Meadow Gold in the total amount of \$244,547.85; to FSA for breadsticks only in the total amount of \$9,517.50; and to Interstate Brands in the total amount of \$49,881.62.

Summer Meeting Schedule

The Board approved and announced the following summer meeting schedule:

June 22 cancel
July 13 cancel
July 21 Budget Hearing and Meeting
July 27 cancel
August 10 cancel
August 24 Regular Board Meeting

Resolution to Conduct Business

The following resolution was adopted:
"RESOLVED, that through the unanimous written consent of the Board of Trustees of Campbell County School District the Board authorized administration to issue and release warrants in order to conduct the normal business of the School District during the time between scheduled Board meetings of June 8 and July 21, 2010;
AND, that Richard M. Strahorn, Boyd Brown, and Alex Ayers be authorized to accept or reject bids during the same period;
AND, that the actions of the administration will be confirmed by the Board of Trustees during their scheduled meeting of July 21, 2010;
AND, that it is the intent of the Board of Trustees that this authorization be allowed solely for the period and purpose outlined above."

Nutrition Services Contracts

Nutrition services contracts with John Paul II and the Heritage Christian Center were approved.

Even Start Grant

Approval was given to Helen Mathes to apply for the Even Start Grant.

Capitalization and Depreciation Schedule

The Board approved a revised schedule to coincide with the Wyoming Department of Education recommendations, to be effective July 1, 2009 for the fiscal year 2010 reporting period.

CONSENT AGENDA
ENDS

Request for Proposals(RFP)

Dr. Brown reviewed the proposed Health Screening Biometric Testing Request for Proposal for a new employee program. He suggested

nationwide and local advertising and dissemination of information to staff. By consensus the trustees approved proceeding with the RFP.

- Health Insurance Update Dr. Brown presented a financial report for the Health Insurance Fund, noting a shortfall of revenue to cover claims of \$1,192,194.00, and requested an additional payment to WSBAIT to cover that amount. Mrs. Hepp made a motion to approve the payment, Mrs. Shippy seconded, and the motion carried.
- Budget Amendment Hearing Dr. Fall recess the meeting at 7:30 p.m. to hold a budget amendment hearing. Following Dr. Brown's review of the budget amendment and there being no public input, he reconvened the meeting at 7:45 p.m.
- Budget Amendment Approval Mr. Pecha made a motion to approve the budget amendment as follows, Mrs. Shippy seconded and the motion carried:
WHEREAS Campbell County School District Number One is a nonprofit political subdivision of the State of Wyoming formed to provide public education in grades K-12 for persons residing within its boundaries; and
WHEREAS the Board of Trustees wishes to increase the General Fund 01 by \$4,661,220 to account for additional employee medical expenditures, resulting from Wyoming School Boards Association Insurance Trust losses due to CCSD claims history;
WHEREAS the Board of Trustees wishes to increase the Insurance Fund 60 in the amount of \$3,275,000 to account for additional payments to the Wyoming School Boards Association Insurance Trust for losses due to CCSD claims history, which exceed Fund 60 budgeted contingency;
WHEREAS the Board of Trustees wishes to adjust the General Fund 01 contingency accounts to include increasing function 3400 Operation and Maintenance of Plant Services and decreasing function 3500 Transportation Services in the amount of \$80,000;
WHEREAS the Board of Trustees wishes to adjust the Building General Fund 02 to account for operating transfers and revenues that result from closing the Building Special Revenue Fund 26 and reclassifying some Student Activity Fund 80 programs to meet GASB 54 Rules;
WHEREAS the Board of Trustees wishes to increase the Healthy Schools & Communities General Fund 03 in the amount of \$145,037.79 to account for additional programs including CCMH Nutrition, S'Cool Moves, 4J Building Fitness Coordinator, Meadowlark Flyers Healthy Project, Summer School Activities Coordinators, and Pronghorn PE-4-Life;
WHEREAS the Board of Trustees wishes to increase the Grants Special Revenue Fund 20 in the amount of \$4,400,000 to account for ARRA grants received during the fiscal year;
WHEREAS the Board of Trustees wishes to increase the 'K' Fund Special Revenue 21 in the amount of \$367,000 to account for operating transfers to move programs to General Fund 01 and Grants Special Revenue Fund 20 in order to comply with GASB 54 Rules;
WHEREAS the Board of Trustees wishes to reaffirm the intent to move a maximum of \$10,000,000 from the current budget into the Depreciation Fund 31 for future projects;
WHEREAS the Board of Trustees wishes to adjust the Recreation Grants Special Revenue Fund 25 to account for the operating transfers for the CCHS-North Campus Gym 2 Floor Replacement and Scoreboards projects;
WHEREAS the Board of Trustees wishes to set the total for the Building Special Revenue Fund 26 at \$525,433.79 in order to account for operating transfers and expenses to reclassify programs and close said Fund to comply with GASB 54 Rules;
WHEREAS the Board of Trustees wishes to increase the Depreciation Fund 31 in the amount of \$3,080,000 to account for the Planetarium Upgrade and WJSH Sound System projects; and
WHEREAS the Board of Trustees wishes to increase the Capital Recreation Grants Fund 34 in the amount of \$155,000 to account for the CCHS-North Campus Gym 2 Floor Replacement and Scoreboards projects.

BE IT THEREFORE RESOLVED that the Board of Trustees, Campbell County School District Number One, Gillette, Wyoming, this 8th day of June, 2010, hereby approves the budget amendment as stated above.

Pay Period Changes

Mr. Dihle reviewed solutions to issues occurring in the ESP pay process as a result of the new software. The changes will be instituted as of July 1, 2010 and include:

Hourly Employee Payroll Changes

1. All hourly pay periods will end on the third Friday of each month instead of the 20th and last day of the month.
2. Payroll release day will be the 1st scheduled working day of the month following the pay period end date. Currently, it is the last working day of the month.
3. The pay period end date and release dates will not be altered for special events or holidays. No changes will be made before spring break, Thanksgiving, Christmas, end of the fiscal year, etc.
4. Full-time, 12-month hourly employees will continue to receive balanced checks base on the above pay period.

Substitute Teacher Payroll Changes

5. Substitute teacher pay periods will begin on the 11th of the previous month and end on the 10th of the current month, consistent with miscellaneous pay for certified staff. Currently, the pay period is the first through last day of each month.
6. Substitute teachers will be paid with certified staff on the 22nd of each month. Currently, substitutes are paid on the 12th.

Adjournment

With no other business before the Board, the meeting was adjourned at 8:15 p.m.

Chairman

Clerk